

**Pembrey and Burry Port Town Council**

**Regeneration and Community Engagement Committee Special Meeting**

**Wednesday 14<sup>th</sup> July 2021**

**Dydd Mercher 14<sup>fed</sup> Gorffennaf 2021**

**This meeting was held via video conference under the Local Authorities (Coronavirus) (Meetings) (Wales) 2020**

**Present: Councillors Michael Theodoulou (Chair), Peter Freeman, Les George, Robert John, Lisa Mitchell (arr. 6.50pm), Karen Morris, Moira Thomas, Karen Trimble, Bob Walpole and Mary Wenman (arr. 7.10pm).**

**Non-members present: Cllr Sharon Thomas.**

**In attendance: Huw Thomas (Town Clerk and RFO), Shân Loudon (Deputy Town Clerk), Louise Robinson (Community Development Officer), Ed Davies (Administrative Assistant-Minute Taker)**

**Absent: Cllr Stephen James.**

**Via Zoom 6.30pm to 8.20pm.**

**1. To receive apologies for absence.**

None had been received.

**2. To receive members' declarations of interest in respect of the business to be transacted.**

<b>Agenda item</b>	<b>Councillor</b>	<b>Interest</b>
16	Les George	Personal – is the Chair of the Friends of Burry Port Harbour.

**3. To confirm the minutes of the Regeneration and Community Engagement Committee meeting held on Wednesday 9<sup>th</sup> June 2021.**

Cllr Peter Freeman **PROPOSED**, seconded by Cllr Bob Walpole that the minutes were an accurate record of the meeting. **RESOLVED.**

Cllr Karen Trimble stated her abstention in the above vote as she had not been present at the meeting.

**4. To consider any matters arising from the minutes.**

Members were asked to discuss whether or not to retain this item, noting that if retained they would only be able to receive information and discuss. If a matter required a decision, members were expected to request the matter for inclusion on the agenda.

Cllr Moira Thomas **PROPOSED**, seconded by Cllr Les George for the agenda item “to consider any matters arising from the minutes” to be retained. **RESOLVED.**

**ACTION: Deputy Town Clerk**

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Pg 3 agenda item 11 re: Newsletter

Members discussed some feedback they had received from some members of the public on the Newsletter. It was noted that some of the issues had been caused by the design process. It was noted that the Chair of this Committee would liaise with the CDO and Clerk/RFO to discuss the future process.

Members noted the change in the grass cutting regime since the newsletter was published. Members **AGREED** to ask the CFS to prepare a report on grass cutting and the implications for changes to the schedule.

**ACTION: CFS**

**5. Consideration of the Committee's budget monitoring report.**

The Clerk/RFO stated that this report covered both April and May for the previously stated reasons. The overall target budget was 16.6% however the Committee's overall net situation was 21% spent or £4,000 over budget.

He highlighted the following exceptions:

- A contribution had been paid for the storage and hire of Christmas lighting.
- A fee for the new website had been paid.
- There had been expenditure on community support. This would be covered by income from the Community Resilience Fund.

**6. To consider the schedule of accounts.**

Members noted the schedule.

Cllr Lisa Mitchell arrived at 6.50pm

**7. Consideration of applications received for financial donations.**

Members noted that the only application had been deferred to the next meeting.

**8. Update on grants applied for/received.**

The CDO stated that the next park to be redeveloped would be Maes y Capel. Members noted that the current plan was to look at improving access to the wooded area at the rear and look at purchasing machinery for improving and increasing wildflower areas. The CDO confirmed that the local residents had agreed to form a community group to liaise and give input for the project.

The CDO requested that members give her approval to submit an expression of interest for the Places for Nature grant fund.

Cllr Moira Thomas **PROPOSED**, seconded by Cllr Karen Morris that the expression of interest be submitted. **RESOLVED**.

**ACTION: CDO**

Members noted that the County Council had given a donation of £500 to support an upcoming event for the Town Council to purchase gazebo's which could be re-used.

**9. Update from community forums.**

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Members noted the updates distributed in advance of the meeting.

**10. Recommendations from community forums.**

Members had received a copy of the list of recommendations from the community forums in advance of the meeting.

Cllr Robert John **PROPOSED**, seconded by Cllr Karen Morris that the recommendation to arrange a trial "local makers and growers market" in Pembrey on the 7<sup>th</sup> August, followed by a review be accepted. **RESOLVED.**

**ACTION: CDO**

Cllr Peter Freeman **PROPOSED**, seconded by Cllr Bob Walpole that the recommendation to arrange a "bring and buy sale" in Pembrey on the 7<sup>th</sup> August be accepted. **RESOLVED.**

**ACTION: CDO**

Cllr Bob Walpole **PROPOSED**, seconded by Cllr Peter Freeman, that subject to a full costing analysis the Council accept the recommendation to seek to establish dog-mess bag distribution stations. **RESOLVED.**

**ACTION: CDO**

Cllr Bob Walpole **PROPOSED**, seconded by Cllr Robert John that subject to a full costing analysis the Council accept the recommendation to seek to establish water refill stations, provide a structure to dispose of single use plastics and window stickers for local businesses to show their support. **RESOLVED.**

**ACTION: CDO**

Cllr Mary Wenman arrived 7.10pm.

**11. Update on community support.**

Members had received a copy of the CDO report in advance of the meeting. There were two items requiring a decision with a recommendation from the Community Support Working Group.

Cllr Mary Wenman **PROPOSED**, seconded by Cllr Moira Thomas that up to £1000 of the events budget be allocated towards the Community Organisation Day event. **RESOLVED.**

**ACTION: CDO**

Members noted the donation of litter picking equipment from the Burry Port Ward County Councillors which would be used to support the previously approved litter picking scheme.

Cllr Moira Thomas **PROPOSED**, seconded by Cllr Mary Wenman that a budget of up to £500 be set from the events budget to organise a Play Day event for the first Wednesday in August. **RESOLVED.**

Members requested that the CDO produce a detailed report on the expenditure to the Community Support Group and to include a cultural aspect to help mark the Council's year as the Town of Culture.

**ACTION: CDO**



Cllr Les George **PROPOSED**, seconded by Cllr Bob Walpole that a donation of a £250 prize be made to the Burry Port Harbour fishing festival. **RESOLVED**.

**ACTION: CDO**

Cllr Les George **PROPOSED**, seconded by Cllr Karen Morris that Council Officers seek to achieve improvements to the tidiness of the Boulevard area in advance of the Community Organisation Day, and to arrange to use whatever appropriate decorations the Council had available. **RESOLVED**.

**ACTION: CDO**

Members **AGREED** for the Committee to receive a presentation and demonstration of the new website. **RESOLVED**.

**12. Approval to create the Partnership board.**

Members discussed the paper that had been distributed in advance of the meeting in detail.

Cllr Bob Walpole **PROPOSED**, seconded by Cllr Moira Thomas that the Council seek to establish a Partnership Board as set out in the document.

In the ensuing vote eight members voted in favour with zero against and 2 abstentions. It was therefore **RESOLVED** in favour.

**ACTION: CDO**

**13. Consideration of Public services board annual report.**

Cllr Robert John **PROPOSED**, seconded by Cllr Mary Wenman that the report be submitted to the Public Services Board. **RESOLVED**.

**ACTION: CDO**

**14. Update on the Asbestos found on Burry Port beach.**

Members were informed that an informal meeting had been arranged to introduce the County Council Officers to the concerned members of the public who had raised the issue to find a course of action to remedy the problem. An update would be given to the next meeting of this Committee.

**15. Consideration of inviting Rachel Carter Local Places for Nature to present at Town Council.**

Members noted that an email had been sent to the Clerk/RFO informing that OVW had many requests and so have arranged a webinar with Rachel Carter.

Cllr Michael Theodoulou **PROPOSED**, seconded by Cllr Karen Morris that a Town Council Officer attend the webinar. **RESOLVED**.

**16. Consideration of roadside parking on the access roads to the east and west harbour following the installation of the new pay and display machines (referral from Town Council 16/06/21).**

Cllr Les George declared his previously stated interest as he lived near this area.

Members discussed the matter and noted the concerns of local residents, businesses and organisations. The proposed actions by the County Council to apply double yellow lines to the

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access road were noted. It was also noted that Council staff were already in conversation with the relevant officers from the County Council and police on this matter.

Members **AGREED** that Council staff should continue their discussions with the police and County Council on the matter and suggest possible solutions.

**ACTION: Clerk/RFO**

Members **AGREED** that the matter of policing this problem should be referred to the Police Liaison Committee for further discussion.

**ACTION: CDO**

Members requested that Cllr Les George investigate the matter of increasing parking at the harbour and report back to the Committee in due course with a proposal.

**ACTION: Cllr Les George**

Members requested that the issue of the Tywyn Bach roundabout car park re-naming by the County Council be referred to the Special Regeneration and Community Strategy Special meeting for a decision.

**ACTION: Deputy Town Clerk**

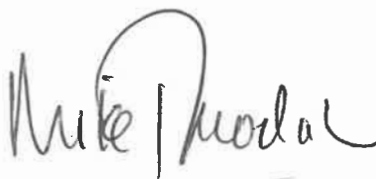
**17. Any referred matters.**

None had been referred.

**18. Any urgent business at the discretion of the Chair.**

None were raised.

Meeting ended 8.20pm



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