

Pembrey and Burry Port Town Council

Regeneration and Community Engagement Committee Special Meeting

Wednesday 12th May 2021
Dydd Mercher 12^{fed} Mai 2021

This meeting was held via video conference under the Local Authorities (Coronavirus) (Meetings) (Wales) 2020

Present: Councillors Michael Theodoulou (Chair), Peter Freeman (arr. 10.15am), Les George, Lisa Mitchell, Karen Morris, David Owens, Moira Thomas, Karen Trimble and Bob Walpole.

In attendance: Huw Thomas (Town Clerk and RFO), Shân Loudon (Deputy Town Clerk), Louise Robinson (Community Development Officer), Paul Mann (Cemetery & Facilities Superintendent), Ed Davies (Administrative Assistant-Minute Taker)

Apologies: Cllrs Robert John and Mary Wenman

Via Zoom 10.00 to 12.20

1. To receive apologies for absence.

Apologies had been received from Cllrs Robert John and Mary Wenman.

2. To receive members' declarations of interest in respect of the business to be transacted.

Agenda item	Councillor	Interest
	Michael Theodoulou	Personal and prejudicial – is an employee of CBSA who deliver the project
	Peter Freeman	Personal – is a member of the Board of Directors for CBSA who deliver the project
	Les George	Personal – is the Chair of the Friends of Burry Port Harbour

3. To confirm the minutes of the Regeneration and Community Engagement Committee meeting held on Wednesday 14th April 2021.

Provided a requested grammatical correction was made Cllr Moira Thomas **PROPOSED**, seconded by Cllr Karen Morris that the minutes were an accurate record of the meeting. **RESOLVED**.

4. To consider any matters arising from the minutes.

Pg2 item 8 – re: raising issues from forums.

Members discussed the process as set out in the previous meeting noting the separation of the forums and the Council. It was noted that forum chairs should direct their requests via the Clerk/RFO as this ensured non-councillors who were forum chairs equal access to the Council. Members requested that the CDO prepare a letter or statement to the forums reminding them that they are free to elect as chair any of their membership.

ACTION: CDO

Cllr Peter Freeman arrived at 10.15am

Members discussed the specific issue of Council support for chamfered curbing on the B4311 from the Parc y Tywyn Roundabout to the bridge, as it had not been included on the agenda.

Cllr Moira Thomas **PROPOSED**, seconded by Cllr Karen Trimble that the Council send a letter of support for the request from the resilience forum to the County Council.

In the ensuing vote 8 members voted in favour with 1 abstention and 0 against. **RESOLVED** in favour.

ACTION: Deputy Town Clerk

5. Consideration of the Committee’s budget monitoring report.

Members were informed that although this report gave the figures for the full 12 months it was not the end of year report as there were still year-end process to complete, such as allocations to reserves and year end accruals.

The Clerk/RFO asked members to note that the net surplus between the income and expenditure on Community Support would be transferred to earmarked reserves for spending in the same area during 2021/22.

6. Consideration of applications received for financial donations.

None had been received.

7. Update on grants applied for/received.

Members discussed the advice of the CDO on using the work already done for the expression of interest in the Heritage Lottery fund to instead submit a revised expression of interest in the People and Places fund. The total sum would be significantly lower and so there would be limitations on what could be achieved, however she hoped to achieve those other elements via separate projects with funding from elsewhere.

Cllr Lisa Mitchel **PROPOSED**, seconded by Cllr Peter Freeman for the expression of interest to the People and Places fund to be submitted. **RESOLVED**.

ACTION: CDO

Members requested that the CDO circulate the previously approved report to Committee members again.

ACTION: CDO

Members were updated on the Places for Nature grant and would be notified of volunteering opportunities.

8. Update from community forums.

Members were updated on the forum meetings which had taken place.

9. Update on community support.

Members noted that the Newsletter would soon be ready for distribution and that they should contact the CDO to arrange which streets they would deliver to during this week.

Cllr Lisa Mitchell **PROPOSED**, seconded by Cllr Peter Freeman that the Committee approve the CDO’s recommendation to arrange the Wimbledon Strawberry Tea as a Meals on Wheels special. **RESOLVED**.

ACTION: CDO

Members discussed the Men 2 Men and Men’s sheds scheme as presented in the CDO report.

Cllr Lisa Mitchel **PROPOSED**, seconded by Cllr Karen Morris that the Committee support the CDO recommendation to proceed with the plans. **RESOLVED**.

ACTION: CDO

Members discussed the proposal for a “back in business” event day on the festival fields.

Cllr Lisa Mitchell **PROPOSED**, seconded by Cllr Karen Morris to support the CDO recommendation to arrange the event. **RESOLVED**.

ACTION: CDO

Members noted the contents of the report and discussed other items including the Eisteddfod, the Defibrillator project. Members **AGREED** to look to re-establish a Community Support working group at the first meeting of this Committee following the Annual Meeting.

ACTION: Deputy Town Clerk

10. Consideration of the Terms of Reference prior to the Annual Meeting.

Cllr Karen Morris **PROPOSED**, seconded by Cllr David Owens that provided the indicated revisions were made the Terms of Reference be accepted and recommended to the Annual meeting for approval. **RESOLVED**.

ACTION: Deputy Town Clerk

11. Consideration of place planning including integration of harbour and town (deferred from March meeting).

Members **AGREED** to consider agenda item 17 alongside this item.

Members discussed issues around improving the connectivity between the harbour area and the rest of Burry Port as well as the public experience of those spaces. Particular focus was given to the railway crossings, the boulevard and its furniture and signposting.

Members noted that regeneration could be considered as falling into two parts, Social and Physical.

Cllr David Owens **PROPOSED**, seconded by Cllr Moira Thomas that the Committee consider creating two new sub-Committees to look at those areas at the next meeting. **RESOLVED**.

ACTION: Deputy Town Clerk

12. Consideration of the formation of a partnership board (deferred from March meeting).

Members noted the document and that it would be presented to the forums to garner their opinions.

13. Consideration of a Police Liaison Committee (referral from Town Council 21/04/21).

Members discussed the role they saw for this Committee.

Cllr Michael Theodoulou **PROPOSED**, seconded by Cllr Les George that the terms of reference be drafted by the Clerk/RFO on the basis that its remit was to tackle any issues involving policing in the community and the safeguarding of vulnerable people within it; and for that draft to be referred to the Annual Meeting for approval. **RESOLVED**.

ACTION: Clerk/RFO

14. Consideration of changes to kerbside refuse collections/fly tipping (*referral from Town Council 21/04/21*).

Members discussed the matter in detail.

Cllr Michael Theodoulou **PROPOSED**, seconded by Cllr Bob Walpole that the Council adopt a stance in opposition to the changes to a three weekly black bin bag collection regime when the consultation began.

In the ensuing vote 8 members voted in favour with 1 against and 0 abstentions. **RESOLVED**.

ACTION: Deputy Town Clerk

15. Consideration of sponsoring a cup for the Bowls Club (*referral from Town Council 21/04/21*).

Members **AGREED** to consider this and agenda item 16 together.

Cllr David Owens **PROPOSED**, seconded by Cllr Lisa Mitchell that the meeting proceed beyond the 2 hour limit. **RESOLVED**.

Cllr David Owens **PROPOSED**, seconded by Cllr Les George that a recommendation be made to the Facilities and Assets Committee to look at promoting the Bowls Facility for public use and signposting to raise awareness. **RESOLVED**.

ACTION: Ref to Facilities

Cllr Moira Thomas **PROPOSED**, seconded by Cllr David Owens that the Clerk/RFO meet with the Bowls Club to discuss requirements to sponsor a Cup for them with a budget of £100. **RESOLVED**.

ACTION: Clerk/RFO

Members **AGREED** to establish a working group to look at encouraging youth engagement with the club. Cllrs Les George, Karen Morris and Lisa Mitchell volunteered to be members.

ACTION: Deputy Town Clerk

16. Consideration of the promotion of bowls facility.

See above.

17. Consideration of a report from the Resilient Community Forum.

See above.

18. To consider any referred matters (if any).

Members noted the request from the Facilities and Assets Committee to purchase replacement poles for raising flower baskets.

Cllr Lisa Mitchell **PROPOSED**, seconded by Cllr Les George that the expenditure of £500 to replace the poles be approved. **RESOLVED**.

19. Any other urgent business at the discretion of the Chair.

There was no other business.

Cllr David Owens **PROPOSED**, seconded by Cllr Bob Walpole that the meeting proceed in camera. **RESOLVED**.

In camera - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

20. To consider the schedule of accounts.

Cllr David Owens **PROPOSED**, seconded by Cllr Bob Walpole to accept the schedule. **RESOLVED**.

Members discussed the strip of land adjacent to Pembrey Memorial Hall.

Meeting ended 12.20pm