

Pembrey and Burry Port Town Council
Major Projects Sub Committee meeting

2pm Monday 26th July 2021

This meeting was held via video conference under the Local Authorities (Coronavirus) (Meetings) (Wales) 2020

Present: Cllrs Peter Freeman, Karen Morris, David Owens (Chair), Michael Theodoulou, Moira Thomas and Bob Walpole.

Apologies: Cllr Hugh Shepardson

In attendance: Huw Thomas (Clerk and Responsible Finance Officer), Shan Loudon (Deputy Town Clerk), Kevin Williams (Projects Manager)

2pm to 2.30pm

1. To receive apologies for absence.

Apologies had been received from Cllr Hugh Shepardson.

2. To receive members' declarations of interest.

None were made.

3. To confirm the minutes of the meetings held on 5th May and 7th July 2021.

Cllr Karen Morris **PROPOSED**, seconded by Cllr Moira Thomas that the minutes of 5th May 2021 were an accurate record of the meeting. **RESOLVED.**

Cllr Michael Theodoulou stated his abstention due to not being present at the meeting.

Cllr Mike Theodoulou **PROPOSED**, seconded by Cllr Moira Thomas that the minutes of 7th July 2021 were an accurate record of the meeting. **RESOLVED.**

4. To open tenders for Pembrey Heating system

Cllr Michael Theodoulou queried why the meeting had been called to open tenders when Standing Orders state that tenders should be opened in the presence of two councillors. It was noted that this meeting was only for the tenders to be opened, not discussed as the Projects Manager and Consultant would not have reviewed them. Following discussion, it was agreed that the committee would reconvene on Wednesday 28th July at 1pm to receive the Project Manager's assessment of the tenders. It was also agreed that Cllrs Michael Theodoulou and Bob Walpole would attend at the Memorial Institute immediately to witness the opening of the tenders. **RESOLVED**

Meeting ended 2.30pm