

Pembrey and Burry Port Town Council

Ordinary Meeting

Wednesday 19th May 2021
Dydd Mercher 19^{eg} Mai 2021

This meeting was held via video conference under the Local Authorities (Coronavirus) (Meetings) (Wales) 2020

**Present: Councillor Michael Theodoulou (Mayor)
Councillors Peter Freeman, Les George, Stephen James, John Hedley Jones, Karen Morris, David Owens, Andrew Phillips, Hugh Shepardson, Moira Thomas, Karen Trimble, Bob Walpole and Mary Wenman**

In attendance: Huw Thomas (Clerk and Responsible Finance Officer), Shân Loudon (Deputy Clerk), Louise Robinson (Community Development Officer) Kevin Williams (Projects Manager), Paul Mann (Cemetery and Facilities Superintendent) and Ed Davies (Admin Assistant)

Apologies: Councillors Linda Edwards and Robert John

Absent: Cllr Lisa Mitchell

Via videoconference 7.47pm – 8.10pm

1. To receive apologies for absence.

Apologies had been received from Cllrs Linda Edwards and Robert John.

2. To receive members' declarations of interest in respect of the business to be transacted.

Agenda item	Councillor	Interest
9	Michael Theodoulou	Personal and prejudicial – is an employee of CBSA who deliver the Food Forward project
9	Peter Freeman	Personal – is a member of the Board of Directors for CBSA who deliver the Food Forward project
	Les George	Personal – is the Chair of the Friends of Burry Port Harbour

3. To confirm the minutes of the meeting held on Wednesday 21st April 2021.

Cllr David Owens **PROPOSED**, seconded by Cllr Moira Thomas for the minutes to be confirmed as an accurate record of the meeting. **RESOLVED**.

4. To consider the budget monitoring report.

The Clerk/RFO highlighted that the report covered the previous 12 months but was not the year-end report as there were still processes and calculations to be made before that was issued.

Facilities & Assets Committee

The overall budget stood at 108% with the largest item being the provision of temporary toilets at the harbour.

Finance, Governance & Personnel Committee

The overall budget was overspent as the organisational structure was different to what had been budgeted for.

Regeneration & Community Engagement

This budget was showing as overall underspent, and some money would be transferred to ring fenced reserves as a result.

Overall, the budget stood at 95.6%.

Members noted that the overspend had been due to conscious decisions by the Council rather than accidental or oversight.

Cllr David Owens **PROPOSED**, seconded by Cllr John Hedley Jones that the report be accepted. **RESOLVED**.

5. To consider the following planning applications, see attached list.

Members noted that as the Planning sub-committee meeting had not been quorate the following were the recommendations of the Chair and Vice Chair.

<u>Application No.</u>	<u>Date</u>	<u>Site Address</u>	<u>Description of Application</u>
PL/01717	21/04/2021	Tygwyn Farm, Pembrey, Burry Port, SA16 0JG	Removal/Variation of a condition: Variation of Condition 2 on S/32183 (Proposed erection of stables and formation of manege)
As this application was for a Variation of Condition, the Committee made no comment.			
PI/01692	20/04/2021	Traeth Le, The Links, Pembrey, Llanelli, SA16 0HU	Non-Material Amendment: Non-Material Amendment to PL/00082 (minor changes to elevations)
As this application was for a Non-Material Amendment, the Committee made no comment.			
PL/01765	27/04/2021	2 Williams Terrace, Burry Port, SA16 0PG	Householder planning permission: Detached single storey home gym and games building.
Members raised no objections to the application.			
PL/01763	28/04/2021	Land at rear of 7 Gwelfor, Burry Port, SA16 0AH	Non-Material Amendment: Non Material Amendment to PL/01097
As this application was for a Non-Material Amendment, the Committee made no comment.			
PL/01776	27/04/2021	Land Adjacent to, 21 Ar Y Bryn, Pembrey, Llanelli, SA16 0AX	Removal/Variation of a condition: Variation of a Condition No. 2 of PL/00413 (Detached dwelling house)
As this application was for a Variation of Condition, the Committee made no comment.			
PL/01839	06/05/2021	15 Y Rhodfa, Burry Port, SA16 0SP	Householder planning permission:

			Two storey rear extension and a single story front porch
Members raised no objections to the application.			
PL/01819	06/05/2021	4 and 6 Lando Road, Pembrey, Burry Port, SA16 0UR	Lawful development: Proposed use: Internal alternations as per attached drawings
As this application was for Lawful Development, the Committee made no comment.			
PL/01886	11/05/2021	4 Orchard Close, Burry Port, SA16 0DQ	Householder planning permission: Side and rear single storey extension
Members raised no objections to the application.			

PL/01717 – Cllr David Owens **PROPOSED**, seconded by Cllr Karen Morris to accept the recommendations. **RESOLVED**.

PL/01692 – Cllr David Owens **PROPOSED**, seconded by Cllr Mary Wenman to accept the recommendations. **RESOLVED**.

PL/01765 – Cllr Stephen James **PROPOSED**, seconded by Cllr Bob Walpole to accept the recommendations. **RESOLVED**.

PL/01763 – Cllr Mary Wenman **PROPOSED**, seconded by Cllr David Owens to accept the recommendations. **RESOLVED**.

PL/01776 – Members noted the advice of the Clerk/RFO that as they were able to make comments as a member of the public to any application, they did not need to declare an interest for applications not directly adjacent to property they owned.

Cllr David Owens **PROPOSED**, seconded by Cllr Karen Morris to accept the recommendations. **RESOLVED**.

PL/01839 – Cllr Stephen James **PROPOSED**, seconded by Cllr Mary Wenman to accept the recommendations. **RESOLVED**.

PL/01819 – Cllr Stephen James **PROPOSED**, seconded by Cllr Mary Wenman to accept the recommendations. **RESOLVED**.

PL/01886- Cllr Stephen James **PROPOSED**, seconded by Cllr Mary Wenman to accept the recommendations. **RESOLVED**.

6. To receive the County Councillor’s report.

Cllr Hugh Shepardson stated he had nothing to report.

The Clerk/RFO stated he had received a written report from the representatives of Burry Port Ward which contained 3 items.

- 1) Sandy Road lights – the Councillors were meeting with the MP and AS and County Council officer on this issue and a public consultation would be taking place on it. A link to the website would be shared in due course.

- 2) Burry Port Bowls Club car park – they had arranged for material to be delivered to repair the car park surface.
- 3) Asbestos waste on Burry Port beach – they had succeeded to getting the Council to engage specialists to take samples and investigate this issue.

Members discussed the third point.

Cllr Les George **PROPOSED**, seconded by Mary Wenman that a letter be sent to the County Council and Cllr Peter Hughes Griffiths, seeking an explanation of what is going on and a timeline for its rectification, and for it to be also sent to MS Lee Waters. **RESOLVED.**

ACTION: Clerk/RFO

7. To receive the Mayor’s report.

There was nothing to report.

8. To receive reports by elected members as Council Representatives on outside bodies.

Members noted that there would be a written report to follow on activities at One Voice Wales.

Additionally, there had been a joint conference between the SLCC and OVW which had been very useful for staff and those who attended.

9. Consideration of continued use of Senior Citizens Hall by the Food Forward project.

Members **AGREED** that this item should be a standing item for consideration by the Facilities & Assets Committee.

The CDO stated that the preparations were nearly complete to allow its opening from Tuesday 25th May.

10. To ratify the recommendation of the Facilities and Assets Committee with regard to project prioritisation and agree the loan draw down.

Members noted that the list of prioritised works had been drafted by the Major Projects group and had been approved by the Facilities & Assets Committee. Additionally, the draw down schedule had been agreed by the Finance, Governance & Personnel Committee.

Cllr David Owens **PROPOSED**, seconded by Karen Morris to ratify the decisions. **RESOLVED.**

Members noted that the contract for the sale of Copperworks had been signed.

11. To note the following minutes for information:

Date	Meeting
7 th April 2021	Facilities and Assets Committee
13 th April 2021	Finance, Governance and Personnel Committee
13 th April 2021	Chairs Committee

Cllr Peter Freeman **PROPOSED**, seconded by Cllr John Hedley Jones to note the minutes.
RESOLVED.

No separate in camera minutes produced.

In camera - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Members **AGREED** to ask the Clerk/RFO to look into ways of moving in camera items into the public meeting.

ACTION: Clerk/RFO

Cllr Moira Thomas **PROPOSED**, seconded by Cllr Bob Walpole for the meeting to proceed in camera. **RESOLVED.**

12. To confirm the confidential minutes of the meeting held on Wednesday 21st April 2021.

Cllr David Owens **PROPOSED**, seconded by Cllr Karen Morris that the minutes be confirmed as an accurate record of the meeting. **RESOLVED.**

13. Update on staffing matters.

There were none.

14. To note the following confidential minutes for information:

Date	Meeting
7 th April 2021	Facilities and Assets Committee
13 th April 2021	Finance, Governance and Personnel Committee
13 th April 2021	Chairs Committee

Cllr Peter Freeman **PROPOSED**, seconded by Cllr Karen Morris to note the above minutes.
RESOLVED.

Meeting ended 8.09pm