

Pembrey and Burry Port Town Council

Ordinary Meeting

Wednesday 18th November 2020
Dydd Mercher 18^{fed} Tachwedd 2020

This meeting was held via video conference under the Local Authorities (Coronavirus) (Meetings) (Wales) 2020

Present: Councillor Lisa Mitchell (Mayor)

Councillors Linda Edwards, Peter Freeman, Les George (left 20.55), Robert John, John Hedley Jones, Karen Morris, David Owens, Andrew Phillips (left 20.55), Hugh Shepardson, Michael Theodoulou, Moira Thomas, Karen Trimble, Bob Walpole and Mary Wenman

In attendance: Huw Thomas (Clerk and Responsible Finance Officer), Shân Loudon (Deputy Clerk), Kevin Williams (Projects Manager), Paul Mann (Cemetery and Facilities Superintendent) Louise Robinson (Community Development Officer) and Ed Davies (Admin Assistant)

Absent: Councillors Rachel Evans and Stephen James.

Via videoconference 7pm – 9.10pm

95. To receive apologies for absence.

None had been received.

96. To receive members' declarations of interest in respect of the business to be transacted.

Cllr Les George declared an interest for any item related to the harbour due to his Chairing of the Friends of Burry Port harbour group.

97. To confirm the minutes of the meeting held on held on Wednesday 21st October 2020

Members requested a typographical correction. Cllr Karen Morris **PROPOSED**, seconded by Cllr Mary Wenman that provided that correction was made, the minutes were an accurate record of the meeting. **RESOLVED.**

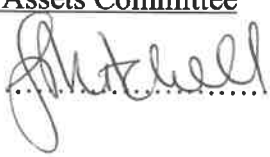
Cllr David Owens stated his abstention from voting as he was not present at the meeting.

98. To consider the budget monitoring report

Each Committee had already seen its relevant section of the report and had noted its contents. To prevent repetition of variances previously stated only the current month would be reported during the meeting.

Facilities and Assets Committee

Mayor/Maer



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Income – a small amount of income had been generated from the tenants within the Memorial Institute building.

Expenditure –

- Cemetery - overspend was for the servicing of shoring equipment.
- Equipment maintenance and repairs – the purchase of a new ladder.
- Cleaning costs – this was where the costs for temporary toilet provision at the harbour was being collected.
- Institute maintenance and repair – the concrete repair works to the basement ceiling.
- Refuse disposal – this is ahead as the payments are made quarterly, while these reports were monthly.
- At the mid-point of the year the total budget was at 46%

Finance, Governance and Personnel Committee

- Training and conference – this covered the costs of Institute of Cemetery and Crematorium Management training
- IT costs – the purchase of 2 zoom licences to facilitate meetings with outside parties
- The budget is at 55.8% for the year.

Regeneration and Community Engagement Committee

Income – the Digital Community Project grant secured by the CDO was responsible for the income.

Expenditure -

- Grants– a grant had been awarded to Pembrey AFC.
- Blue Plaques – the plaque for Francis Randall had been purchased.
- Community support – the expenses for Fruity Friday had been collected here.
- The budget was currently at 14.4%

The Clerk/RFO advised that the Christmas lighting would be paid for in due course, which would account for a large portion of what remained in this Committee's budget.

In response to a query on the Election fund, the Clerk/RFO confirmed that he had received a response from the Returning Officer stating that no election had been requested. The Council would need to decide on its course of action.

99. To receive any urgent information from any Standing Committee Chair.

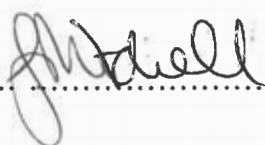
Members were asked to consider one item from the Chair of the Chairs Committee relating to the election fund. Following cross-party discussions, they recommended that the Council should not seek to co-opt a new member or to hold a by-election and should instead see out the remainder of its term with 17 Councillors.

Cllr Michael Theodoulou **PROPOSED**, seconded by Cllr Linda Edwards, that the recommendation be accepted. **RESOLVED.**

ACTION: Clerk/RFO

Members were asked to consider an item from the Chair of the Regeneration and Community Engagement Committee relating to Christmas lighting. A request had been received from a

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number of business owners on Station Road in Burry Port asking to extend the Christmas lights to in front of their premises.

The Projects Manager outlined the request in detail and highlighted that previously the Council had made an agreement with the County Council or business owners to draw the electricity from them and reimburse in due course. He highlighted a number of obstacles to undertaking the works for this request.

Members discussed whether or not this could be undertaken for the following year and it was noted that it would be up to the Regeneration and Community Engagement Committee to deliberate on actions for 2021/22.

Members **AGREED** unanimously to refer the provision for the following year to the Regeneration and Community Engagement Committee and for staff to advise on the costs.

ACTION: ref to Regen

Cllr Linda Edwards **PROPOSED**, seconded by Cllr Karen Morris that a letter be sent to the businesses who would be affected outlining in detail the reasons and the course of action. **RESOLVED.**

ACTION: Clerk/RFO

There was one item for discussion in camera at the end of the meeting.

100. Planning applications

Members noted the following recommendations from the Planning Sub-Committee:

<u>Application No.</u>	<u>Date</u>	<u>Site Address</u>	<u>Description of Application</u>
PL/00701	27/10/2020	10A Dyfatty Terrace, Burry Port, SA16 0SA	Proposed side and rear 2 storey pool / bedroom extension, front ground floor extension and new dormer roof windows
Members raised no objections and recommended APPROVAL of the application.			
PL/00711	29/10/2020	11 Randell Square, Pembrey, Burry Port, SA16 0TY	Proposed Domestic Garage and Workshop
Members discussed the application and noted the objections raised in a consultation response from a neighbour. Members felt the response raised some valid points in relation to the size and nature of the development and also the impact it may have on the local environment should the development go ahead. Members also noted the conditions imposed by the Dyfed Archaeological Trust in relation to this development. Members expressed concerns about the development and recommended REFUSAL of the application.			
PL/00724	06/11/2020	The Stack, Burry Port, SA16 0DP	Full planning application for the conversion of the existing building to provide live/work accommodation and ancillary extension for living accommodation and the location of static caravan as temporary accommodation during construction for a period of 24 months
Members raised no objections and recommended APPROVAL of the application.			

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