

Pembrey & Burry Port Town Council						
Budget Monitoring Report						
Summary by Committee	YTD	YTD	% age	Var to Bud	Budget	Revision
January 2020	Actual	Budget	83.33%		Full Year	Full Year
	£	£		£	£	£
Facilities & Assets						
Income	45,952	22,637	169.16%	23,314	57,116	27,165
Expenditure	296,908	286,642	86.32%	(10,265)	364,946	343,971
Net	250,956	264,005	79.21%	13,049	307,830	316,806
Finance Governance & Personnel						
Income	673	509	110.15%	164	125	611
Expenditure	131,462	125,491	87.30%	(5,971)	147,218	150,589
Net	130,789	124,982	87.21%	(5,807)	147,093	149,978
Regeneration & Community Engagement						
Income	15,336	0	#DIV/0!	15,336	5,000	0
Expenditure	47,694	57,687	68.90%	9,993	97,400	69,224
Net	32,358	57,687	46.74%	25,329	92,400	69,224
Total						
Income	61,961	23,146	223.07%	38,814	62,241	27,776
Expenditure	476,063	469,820	84.44%	(6,244)	609,565	563,784
Net	414,103	446,673	77.26%	32,571	547,324	536,008

Month Actual	Month Budget	Var to Bud	January 2021 Revised Budget	YTD Actual	YTD Budget	% age 83.33%	Var to Bud	Budget Full Year	Budget Revision
£	£	£		£	£		£	£	£
Facilities and Assets Committee									
Income									
0	350	(350)	Footpath Grant	0	3,500	0.00%	(3,500)	4,200	4,200
0	8	(8)	Toilets	0	83	0.00%	(83)	100	100
0	360	(360)	Room Rental / Hire - Burry Port	1,956	3,602	45.26%	(1,646)	17,289	4,322
0	212	(212)	Room Rental / Hire - Pembrey Hall	280	2,119	11.03%	(1,838)	10,170	2,543
0	0	0	Room Rental / Hire - Bowls Club	0	0	0.00%	0	0	0
3,425	1,333	2,092	Cemetery	18,715	13,333	116.97%	5,382	21,357	16,000
0	0	0	Bowls Club Income	0	0	#DIV/0!	0	4,000	0
0	0	0	S106 - Pembrey AFC Pitch	0	0	#DIV/0!	0	0	0
0	0	0	Places for Nature Grant	25,000	0	#DIV/0!	25,000	0	0
0	0	0	Loss of Income	0	0	#DIV/0!	0	0	0
0	0	0	S106 - Trem Y Mynydd	0	0	#DIV/0!	0	0	0
3,425	2,264	1,161	Total Income	45,952	22,637	169.16%	23,314	57,116	27,165
Expenditure									
Staff Costs									
18,734	17,185	(1,549)	Employees	178,110	171,854	86.37%	(6,256)	186,236	206,225
0	194	194	Facilities - Training & Conferences	0	1,944	0.00%	1,944	4,000	2,333
18,734	17,380	(1,354)		178,110	173,799	85.40%	(4,312)	190,236	208,558
Central Costs									
0	53	53	Planned/Cyclical Maintenance	265	527	41.94%	262	665	633
0	24	24	Decorating	0	243	0.00%	243	500	292
0	43	43	General Maintenance	0	433	0.00%	433	890	519
0	114	114	Infrastructure	0	1,142	0.00%	1,142	2,350	1,371
98	1,744	1,646	Vehicle Costs	2,818	17,439	13.46%	14,621	22,120	20,927
0	144	144	PPE & Uniforms	0	1,435	0.00%	1,435	2,952	1,722
0	0	0	Station Toilets	0	0	#DIV/0!	0	18,400	0
0	500	500	Cleaning Contract	0	5,000	0.00%	5,000	18,000	6,000
98	2,622	2,524	Total General Maintenance	3,083	26,220	9.80%	23,136	65,877	31,464
Cemetery									
0	442	442	Sub Contractor Maintenance	2,993	4,416	56.48%	1,423	1,169	5,299
271	476	205	General Maintenance	11,592	4,759	202.97%	(6,832)	1,200	5,711
64	124	60	Refuse Disposal	727	1,237	48.94%	511	1,821	1,485
0	108	108	Electricity	6,379	1,081	491.82%	(5,298)	1,602	1,297
0	26	26	Water	0	260	0.00%	260	534	311
0	143	143	Rates	0	1,432	0.00%	1,432	1,719	1,719
0	292	292	Equipment - Replacement	0	2,922	0.00%	2,922	6,010	3,506
0	131	131	Equipment - Maintenance & Repairs	1,172	1,306	74.78%	134	1,526	1,567
335	1,741	1,406	Total Cemetery	22,862	17,413	109.41%	(5,449)	15,581	20,895
Footpaths/Footways									
0	49	49	Equipment - Replacement	0	494	0.00%	494	1,017	593
0	850	850	Footway Lighting	0	8,500	0.00%	8,500	10,200	10,200
0	899	899	Total Footpaths/Footways	0	8,994	0.00%	8,994	11,217	10,793
Halls & Institute									
0	277	277	Cleaning costs	10,472	2,772	314.80%	(7,700)	2,543	3,326
1,317	415	(902)	Heating	3,334	4,154	66.89%	820	6,356	4,985
0	451	451	Electricity	7,873	4,508	145.53%	(3,365)	9,025	5,410
0	223	223	Water	1,175	2,228	43.97%	1,052	3,473	2,673
0	525	525	Rates	0	5,250	0.00%	5,250	6,300	6,300
586	733	147	Maintenance & Repairs - BP Halls	9,919	7,331	112.76%	(2,589)	7,665	8,797
150	269	120	Maintenance & Repairs - BP Institute	14,720	2,694	455.38%	(12,026)	2,273	3,232
150	164	15	Refuse Disposal	1,210	1,645	61.28%	435	2,375	1,974
0	342	342	Hall PWLB loan	2,051	3,418	50.00%	1,367	4,068	4,102
0	0	0	Building Refurbishments PWLB loan	0	0	#DIV/0!	0	2,000	0
0	0	0	Hall re-furbishment -revenue	0	0	0.00%	0	0	0
2,202	3,400	1,198	Total Hall & Institute	50,754	34,000	124.40%	(16,755)	46,077	40,800
Copperworks									
0	3	3	Water	61	32	0.00%	(29)	0	38
0	58	58	Rates - Band Room	0	580	0.00%	580	696	696
0	83	83	Maintenance & Repairs - Band Room	805	827	81.11%	22	321	992
0	144	144	Total Copperworks	866	1,438	50.16%	572	1,017	1,726
Pembrey Memorial Hall									
129	277	148	Electricity/Oil	1,031	2,770	31.01%	1,739	3,560	3,324
0	0	0	Electricity	0	0	0.00%	0	0	0
0	222	222	Rates	0	2,225	0.00%	2,225	2,670	2,670
0	82	82	Water	234	818	23.87%	583	1,337	981
0	72	72	Cleaning costs	419	717	48.69%	298	1,271	861
64	67	3	Refuse disposal	661	668	82.42%	7	763	802
0	273	273	Maintenance costs	4,553	2,731	138.92%	(1,822)	3,646	3,278
193	993	800	Total Pembrey Memorial Hall	6,898	9,929	57.90%	3,031	13,246	11,915

Month Actual	Month Budget	Var to Bud	January 2021 Revised Budget	YTD Actual	YTD Budget	% age 83.33%	Var to Bud	Budget Full Year	Budget Revision
£	£	£		£	£		£	£	£
			Parks and Open Spaces						
0	0	0	0 Floral displays	70	0	0.00%	(70)	0	0
0	57	57	57 Friendship Square	685	571	100.00%	(114)	153	685
0	0	0	0 Bus shelter contribution	0	0	0.00%	0	0	0
35	61	26	26 Remembrance Gardens	1,692	609	231.56%	(1,083)	254	731
0	243	243	243 Parks Asset Transfer (Legal Costs)	1,727	2,428	59.28%	701	2,034	2,914
76	596	520	520 Bowls Club Expenditure	5,789	5,964	80.88%	176	6,997	7,157
0	0	0	0 Bowls Club Grant	0	0	#DIV/0!	0	2,171	0
0	24	24	24 Heritage Boards Maintenance	0	243	0.00%	243	500	292
0	5	5	5 Harbour Play Area	0	49	0.00%	49	102	59
0	170	170	170 Play Area Improvements	0	1,701	0.00%	1,701	3,500	2,042
0	177	177	177 Toddler Park/MUGA	900	1,767	42.45%	867	2,863	2,120
0	0	0	0 Pembrey AFC Pitch	19,520	0	#DIV/0!	(19,520)	0	0
706	0	(706)	Places for Nature	3,951	0	0.00%	(3,951)	0	0
817	1,333	516	Total Parks and Open Spaces	34,334	13,332	214.60%	(21,001)	18,574	15,999
0	0	0	Marketing and Promotion						
0	152	152	152 Marketing and Promotion of Facilities	0	1,518	0.00%	1,518	3,122	1,821
0	152	152		0	1,518	0.00%	1,518	3,122	1,821
22,379	28,664	6,285	Total Expenditure	296,908	286,642	86.32%	(10,265)	364,946	343,971

Month	Month	Var to Bud	January 2021	YTD	YTD	% age	Var to Bud	Budget	Budget
Actual	Budget		Revised Budget	Actual	Budget	83.33%		Full Year	Revision
£	£	£		£	£		£	£	£
Finance, Personnel & Civic Governance Committee									
Income									
0	7	(7)	Interest on Investments	31	68	37.79%	(37)	125	82
27	44	(17)	Other income	642	441	121.37%	201	0	529
0	0	0		0	0	#DIV/0!	0	0	0
27	51	(24)	Total Income	673	509	110.15%	164	125	611
Expenditure									
Staff Costs									
10,199	8,825	(1,374)	Employees	101,419	88,246	95.77%	(13,173)	99,151	105,895
0	0	0	Recruitment costs	0	0		0	0	0
0	79	79	SLA	70	788	7.41%	718	1,500	945
0	109	109	Training & Conferences	1,637	1,088	125.39%	(549)	2,000	1,306
10,199	9,012	(1,186)	Total Staff Costs	103,126	90,121	95.36%	(13,005)	102,651	108,146
Administration									
0	75	75	Audit Fee	650	750	72.22%	100	700	900
0	1,143	1,143	Insurance	13,717	11,431	100.00%	(2,286)	14,000	13,717
698	290	(408)	Telephones, Subs. & gen. expenses	2,720	2,896	78.26%	176	3,735	3,475
0	207	207	Subscriptions	3,263	2,075	131.07%	(1,189)	1,780	2,490
81	380	299	IT Costs	5,444	3,800	119.38%	(1,644)	3,500	4,560
0	54	54	Photocopying	467	543	71.62%	76	800	652
80	41	(40)	Stationery / Bank Charges	590	409	120.34%	(182)	500	491
0	15	15	Office Equipment	0	146	0.00%	146	300	175
0	0	0	Public Notices	0	0		0	0	0
0	83	83	Payroll contracts	0	833	0.00%	833	1,000	1,000
0	49	49	Translation costs	0	486	0.00%	486	1,000	583
0	38	38	Licences	819	380	179.43%	(438)	331	456
0	667	667	Election Costs	0	6,667	0.00%	6,667	8,000	8,000
859	3,042	2,182	Total Administration	27,671	30,416	75.81%	2,746	35,646	36,500
Civic Expenditure									
0	42	42	Mayoral Allowance	500	417	100.00%	(83)	500	500
50	21	(29)	Mayoral Donations/event attendances	165	208	65.97%	43	1,000	250
0	325	325	Members Allowances	0	3,250	0.00%	3,250	3,900	3,900
0	21	21	Members Travel	0	208	0.00%	208	1,000	250
0	62	62	Members Training	0	617	0.00%	617	2,000	740
0	25	25	Members IT	0	253	0.00%	253	520	303
50	495	445	Total Civic Expenditure	665	4,953	11.19%	4,288	8,921	5,944
11,108	12,549	1,441	Total Expenditure	131,462	125,491	87.30%	(5,971)	147,218	150,589

Month Actual	Month Budget	Var to Bud	January 2021 Revised Budget	YTD Actual	YTD Budget	% age	Var to Bud	Budget Full Year	Budget Revision
£	£	£		£	£	83.33%	£	£	£
			Regeneration and Community Engagement Committee						
			Income						
0	0	0	Council Community Events	650	0		650	5,000	0
1,793	0	1,793	Community Resilience Fund	13,636	0		13,636	0	0
0	0	0	Community Other income	1,050	0		1,050	0	0
1,793	0	1,793		15,336	0	#DIV/0!	15,336	5,000	0
			Expenditure						
			Wellbeing						
0	167	167	Marketing, Promotion	0	1,667	0.00%	1,667	6,000	2,000
2,746	2,700	(46)	Staffing Costs - CDO	25,019	27,000	77.22%	1,981	32,400	32,400
0	0	0	Training & Conferences	0	0		0	0	0
2,746	2,867	121		25,019	28,667	72.73%	3,648	38,400	34,400
			Regeneration & Community Services Projects						
672	1,500	828	Xmas lights and competition	10,658	15,000	59.21%	4,342	18,000	18,000
0	167	167	Floral displays	0	1,667	0.00%	1,667	12,000	2,000
0	83	83	Local Donations	226	833	22.60%	607	2,000	1,000
0	417	417	Community Grants	1,550	4,167	31.00%	2,617	10,000	5,000
0	0	0	Community Start Up Grants	0	0		0	0	0
1,007	333	(673)	Council Community Events - General	1,175	3,333	29.37%	2,158	13,500	4,000
0	42	42	Blue Plaques	778	417	155.60%	(361)	500	500
0	250	250	Digital Community Project	0	2,500	0.00%	2,500	3,000	3,000
0	0	0		0	0	#DIV/0!	0	0	0
696	110	(586)	Community Support	8,288	1,103	625.97%	(7,185)	0	1,324
2,375	2,902	527		22,675	29,020	65.11%	6,345	59,000	34,824
5,121	5,769	648	Total Expenditure	47,694	57,687	68.90%	9,993	97,400	69,224
38,608	46,982	8,374	Total Operational Expenditure	476,063	469,820	84.44%	(6,244)	609,565	563,784
33,363	44,667	11,304	Net Operational Expenditure	414,103	446,673	77.26%	32,571	547,324	536,008