

**(PUBLIC) Minutes of Pembrey and Burry Port Town Council**

**Special Finance Governance and Personnel Committee Meeting**

**Friday 4<sup>th</sup> June 2021**

**This meeting was held via video conference under the Local Authorities (Coronavirus) (Meetings) (Wales) 2020**

**Present:** Cllrs David Owens (Chair), Linda Edwards (arr. 10.07am), Peter Freeman, Michael Theodoulou (left 10.27am) and Bob Walpole.

**Absent:** Cllrs Robert John, John Hedley Jones and Andrew Phillips

**Officers:** Huw Thomas (Clerk/RFO), Paul Mann (Cemetery and Facilities Superintendent).

**Minute taker:** Ed Davies (Administrative Assistant).

10am – 10.50am

Members discussed why this meeting had been called and questioned whether it would have been better for the emergency Town Council meeting to be held after the scheduled Finance, Governance and Personnel Meeting next week.

Cllr Linda Edwards joined the meeting at 10.07am.

Members also discussed concerns regarding the wording of the agenda. The Clerk/RFO advised that the intent of calling this meeting was to discuss and approve the recommendations of the Major Projects Group and that agenda item 3 had been poorly worded as it was not for this Committee to approve the recommendation of the Facilities & Assets Committee.

Cllr Michael Theodoulou left the meeting at 10.27am.

Members discussed the situation noting that the Major Projects Sub-Committee had two parts to its Terms of Reference as it reported to both this Committee and the Facilities & Assets Committee. Members urged care to be taken in the future to ensure the decisions were taken in the appropriate committees.

Members **AGREED** to proceed with the meeting.

**1. To receive apologies for absence.**

Apologies had been received from Cllr Hugh Shepardson.

**2. To receive members' declarations of interest.**

None were declared.

**3. Approval of recommendations from Facilities and Assets Committee regarding major projects.**

Members discussed the recommendation to accept the increased costs caused by materials price increases to around £100,000, noting the risks and benefits for the project.

Cllr Bob Walpole **PROPOSED**, seconded by Cllr Linda Edwards that the Committee accept and approve the recommendations and recommend to the Town Council to accept. **RESOLVED.**

**ACTION: ref to TC.**

Members noted their responsibilities to the governance element of the Terms of Reference.

Members were asked to consider a suggestion by the Clerk/RFO regarding cash management which would be raised for consideration at the scheduled meeting next week.

Meeting ended 10.48am