

Pembrey and Burry Port Town Council
Major Projects Sub Committee meeting

1pm Wednesday 28th July 2021

This meeting was held via video conference under the Local Authorities (Coronavirus) (Meetings) (Wales) 2020

Present: Cllrs Peter Freeman, Karen Morris, David Owens (Chair), Michael Theodoulou and Moira Thomas

Apologies: Cllrs Hugh Shepardson and Bob Walpole

In attendance: Huw Thomas (Clerk and Responsible Finance Officer), Shan Loudon (Deputy Town Clerk), Kevin Williams (Projects Manager)

1pm to 1.35pm

1. To receive apologies for absence.

Apologies had been received from Cllrs Hugh Shepardson and Bob Walpole.

2. To receive members' declarations of interest.

None were made.

3. To consider tenders received for Pembrey Heating system

The Projects Manager updated members that he had reviewed the two lowest tenders received. He explained to members that he had clarified with the contractor a number of items and confirmed that the contractor was happy with the tender submitted. The tenders had not been submitted to the consultant as the quotation did not include tender analysis. Cllr Michael Theodoulou proposed, seconded by Cllr Peter Freeman that the lowest quotation be accepted on the basis the Council has in house expertise. 4 members voted in favour with 1 abstention. **RESOLVED**

4. To consider the revised costs for Burry Port Memorial Hall works

The Projects Manager informed members that the costs for the works to Burry Port Memorial Hall had risen by 15% due to the nature of prices in the current climate. The contractor has agreed to hold prices until 1st August. Discussion took place as to whether the storage element of the works could be excluded at this time to reduce the overall costs but after consideration it was felt that the project should take place in its entirety. It was proposed by Cllr Michael Theodoulou and seconded by Cllr Karen Morris that the increased price be accepted and the Projects Manager instruct the work. **RESOLVED**

Meeting ended 1.35pm