



CYNGOR TREF PEN-BRE A PHORTH TYWYN PEMBREY AND BURRY PORT TOWN COUNCIL

30th December 2020

Dear Member

You are hereby summoned to attend a meeting of the **Facilities and Assets Committee** which will be held via Microsoft Office Teams **at 6.30pm on Wednesday 6th January 2021** for the transaction of the following business:

1. To receive apologies for absence.
2. To receive members' declarations of interest in respect of the business to be transacted.
3. To confirm the minutes of the Facilities and Assets Committee meetings held on Wednesday 25th November and Wednesday 2nd December 2020 (**copy enclosed**).
4. To consider any matters arising from the minutes.
5. To consider the budget monitoring report (**copy enclosed**).
6. Update on asset transfers.
7. Update on health and safety.
8. Consideration of possible Asset Transfer of land at Penybryn Avenue / Erw Terrace.
9. Consideration of number of working groups/sub committees (*referral from Chairs Committee 08/12/20*)
10. Update on PWLB.
11. Request for permission to install and display a heritage board at the old copperworks school site. (*Request received from Graham Davies*) (**copy enclosed**)
12. Service provision during COVID-19 alert levels 3 & 4.
13. Consideration of hiring additional vehicles.
14. To consider potential car park lighting at Burry Port Harbour (**copy enclosed**).
15. To consider any referred matters (if any).
16. Any other urgent business at the discretion of the Chair.

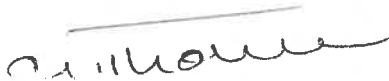
Neuadd Goffa, Stryd Parc-y-Minos, Porth Tywyn, Sir Gaerfyrddin, Cymru SA16 0BN
The Memorial Hall, Parc-y-Minos Street, Burry Port, Carmarthenshire, Wales SA16 0BN
T: +44 (0)1554 834346 E: info@pembreyburryport-tc.gov.uk

Mae Cyngor y Dref yn croesawu gohebiaeth yn Gymraeg neu yn Saesneg / The Town Council welcomes correspondence in Welsh or English

In camera - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

17. To confirm the confidential minute of the meetings held on Wednesday 2nd December 2020 **(copy enclosed)**.
18. Matters arising.
19. To consider the Schedule of Accounts **(copy enclosed)**.
20. To consider the Project Managers report **(copy enclosed)**.
21. Consideration of the Cemetery/Facilities Superintendent report **(copy enclosed)**.
22. To consider received Tree reports **(copy enclosed)**.
23. To review water monitoring services (legionella) **(copy enclosed)**.

Yours faithfully



Huw Thomas
Town Clerk/Proper Officer

Distribution: Councillors Peter Freeman (Vice Chair), Les George, Robert John, Lisa Mitchell, Karen Morris, Andrew Phillips, Michael Theodoulou, Moira Thomas, Mary Wenman