



CYNGOR TREF PEN-BRE A PHORTH TYWYN PEMBREY AND BURRY PORT TOWN COUNCIL

14th July 2021

Dear Member

You are hereby summoned to attend the **ORDINARY MEETING of PEMBREY AND BURRY PORT TOWN COUNCIL** which will be held via Zoom video conferencing **at 7pm on Wednesday 21st July 2021** for the transaction of the following business:

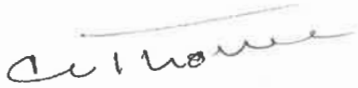
1. To receive apologies for absence.
2. To receive members' declarations of interest in respect of the business to be transacted.
3. To confirm the minutes of the meeting held on Wednesday 16th June 2021 (**copy enclosed**).
4. To confirm the confidential minute of the meeting held on Wednesday 16th June (**copy circulated via email**)
5. To consider the budget monitoring report (**copy enclosed**).
6. To receive the County Councillor's report.
7. To receive the Mayor's report.
8. To receive reports by elected members as Council Representatives on outside bodies.
9. Consideration of revised reserves policy (*referral from Finance, Governance and Personnel 13/07/21*).
10. Consideration of additional membership of standing committees.
11. To note the following minutes for information (**copies sent via email**):

Date	Meeting
2 June 2021	Facilities and Assets Committee
2 June 2021	Strategic Committee
7 June 2021	Police Liaison Committee
7 June 2021	Audit and Resolutions Committee Draft
8 June 2021	Finance, Governance and Personnel Committee
9 June 2021	Regeneration and Community Engagement Committee
30 June 2021	Strategic Committee - Draft
7 July 2021	Major Projects Sub Committee

Neuadd Goffa, Stryd Parc-y-Minos, Porth Tywyn, Sir Gaerfyrddin, Cymru SA16 0BN
The Memorial Hall, Parc-y-Minos Street, Burry Port, Carmarthenshire, Wales SA16 0BN
T: +44 (0)1554 834346 E: info@pembreyburryport-tc.gov.uk

Mae Cyngor y Dref yn croesawu gohebiaeth yn Gymraeg neu yn Saesneg / The Town Council welcomes correspondence in Welsh or English

Yours faithfully

A handwritten signature in cursive script, appearing to read 'Huw Thomas', written in dark ink. The signature is positioned above the printed name and title.

Huw Thomas
Town Clerk/Proper Officer

Distribution: Members of Pembrey and Burry Port Town Council

Pembrey and Burry Port Town Council

Ordinary Meeting

Wednesday 16th June 2021

Dydd Mercher 16^{eg} Mehefin 2021

This meeting was held via video conference under the Local Authorities (Coronavirus) (Meetings) (Wales) 2020

**Present: Councillor Michael Theodoulou (Mayor)
Councillors Peter Freeman, Les George, Robert John, John Hedley Jones, Lisa Mitchell, Karen Morris (arr. 7.09pm), David Owens, Andrew Phillips, Hugh Shepardson, Moira Thomas, Karen Trimble, Bob Walpole and Mary Wenman**

In attendance: Huw Thomas (Clerk and Responsible Finance Officer), Shân Loudon (Deputy Clerk), Louise Robinson (Community Development Officer) Kevin Williams (Projects Manager), Paul Mann (Cemetery and Facilities Superintendent) and Ed Davies (Admin Assistant)

Apologies: Cllr Linda Edwards

Absent: Cllr Stephen James

Via videoconference 7.00pm – 8.00pm

21. To receive apologies for absence.

Apologies had been received from Cllr Linda Edwards.

22. To receive members' declarations of interest in respect of the business to be transacted.

None were made.

23. To receive applications for the office of Town councillor and to Co-opt a candidate to fill the existing vacancies.

The Clerk/RFO updated members that following the withdrawal of one of the applicants there were three remaining for the two vacancies. There was one vacancy in each ward and candidates had indicated they were happy to stand in either ward.

Following receipt of advice from One Voice Wales the Clerk/RFO stated that members would be asked to vote on each ward individually. They were instructed to give only a positive vote in favour of one candidate per ward. The running order would be chosen by blindly drawing candidate names from a hat.

It was noted that a successful candidate needed to secure over 50% of the votes of those present to succeed.

Pembrey ward

Liz Evans – 3 votes

Jonathan Williams – 0 votes

Cllr Karen Morris arrived 7.09pm and was eligible to vote.

Sharon Thomas – 10 votes

Sharon Thomas was therefore appointed to the vacant seat for Pembrey Ward.

The Clerk/RFO informed members that she would not be able to speak or vote in the remainder of the meeting as she had not signed her declaration of acceptance.

Burry Port ward

Liz Evans – 2 votes

Jonathan Williams – 1 vote

As no candidate had achieved over 50% of the vote the vacancy was not filled.

24. To confirm the minutes of the Annual Meeting held on Wednesday 19th May 2021.

Members noted a correction requested by a member.

Cllr Peter Freeman **PROPOSED**, seconded by Cllr Moira Thomas that the minutes were an accurate record of the meeting. **RESOLVED**.

Cllrs Robert John and Lisa Mitchell indicated their abstention from the above vote.

25. To confirm the minutes of the meeting held on Wednesday 19th May 2021 and the Special meetings held on Wednesday 26th May and Monday 7th June 2021.

Cllr Moira Thomas **PROPOSED**, seconded by Cllr Mary Wenman that the minutes of the 19th May were an accurate record of the meeting. **RESOLVED**.

Cllrs Robert John and Lisa Mitchell stated their abstention from the above vote.

Cllr David Owens **PROPOSED** seconded by Cllr John Hedley Jones that the minutes of the special meeting of the 26th May were an accurate record of the meeting. **RESOLVED**.

Cllrs Moira Thomas, Hugh Shepardson, Bob Walpole and Mary Wenman stated their abstention from the above vote.

Cllr John Hedley Jones **PROPOSED**, seconded by Cllr Mary Wenman that the minutes of the special meeting of the 7th June were an accurate record of the meeting. **RESOLVED**.

Cllrs Lisa Mitchell, Andrew Phillips and Bob Walpole stated their abstention from the above vote.

26. To consider the budget monitoring report.

