



## CYNGOR TREF PEN-BRE A PHORTH TYWYN PEMBREY AND BURRY PORT TOWN COUNCIL

14<sup>th</sup> April 2021

Dear Member

You are hereby summoned to attend the **ORDINARY MEETING of PEMBREY AND BURRY PORT TOWN COUNCIL** which will be held via Zoom video conferencing **at 7pm on Wednesday 21<sup>st</sup> April 2021** for the transaction of the following business:

1. To receive apologies for absence.
2. To receive members' declarations of interest in respect of the business to be transacted.
3. To confirm the minutes of the meeting held on Wednesday 17<sup>th</sup> March 2021 (**copy enclosed**).
4. To consider the budget monitoring report (**copy enclosed**).
5. To consider the following planning applications, see attached list.
6. To receive the County Councillor's report.
7. To receive the Mayor's report.
8. To receive reports by elected members as Council Representatives on outside bodies.
9. Consideration of correspondence received from sporting organisations (**copies enclosed**).
10. Update on sale of Copperworks.
11. Approval of PWLB loan.
12. To receive nominations for the appointment of the Mayor Elect for 2021/22.
13. To receive nominations for the appointment of the Deputy Mayor Elect for 2021/21.
14. Consideration of Standing Orders in advance of the Annual Meeting (**copy enclosed**).
15. Consideration of Financial Regulations in advance of the Annual Meeting (**Finance, Governance and Personnel recommended amendments enclosed**).

Neuadd Goffa, Stryd Parc-y-Minos, Porth Tywyn, Sir Gaerfyrddin, Cymru SA16 0BN  
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16. Consideration of terms of reference and delegated authority to Standing Committees in advance of the Annual Meeting:  
 Finance, Governance and Personnel Committee (**copy enclosed**)  
 Chairs Committee (**copy enclosed**)  
 Facilities and Assets Committee (no change to current terms)  
 Regeneration and Community Engagement Committee (copy to be circulated after meeting 14/04/21)
17. Consideration of the following items in advance of the Annual Meeting (*no changes recommended to these documents*)  
 Complaints procedure  
 Freedom of Information Act policy  
 Press/media policy
18. Consideration of moving the Food Forward project to the Senior Citizens Hall (*referral from Facilities and Assets Committee 07/04/21*).
19. Ratification of appointment of recommended contractor from the Quantity Surveyor for works to the East Wall of the Memorial Hall (*referral from Facilities and Assets Committee 07/04/21*).
20. To note the following minutes for information (**copies sent via email**):

<b>Date</b>	<b>Meeting</b>
3 <sup>rd</sup> March 2021	Facilities and Assets Committee
9 <sup>th</sup> March 2021	Finance, Governance and Personnel Committee
9 <sup>th</sup> , 24 <sup>th</sup> , 31 <sup>st</sup> March 2021	Chairs Committee
10 <sup>th</sup> March 2021	Regeneration and Community Engagement Committee (DRAFT)

21. *In camera* - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
22. a) Consideration of utilisation of bowling facility.  
 b) Update on staffing matters.  
 c) To note the following confidential minutes for information (**copies sent via email**):

<b>Date</b>	<b>Meeting</b>
3 <sup>rd</sup> March 2021	Facilities and Assets Committee
9 <sup>th</sup> March 2021	Chairs Committee

Yours faithfully

**Huw Thomas**  
**Town Clerk/Proper Officer**  
**Distribution: Members of Pembrey and Burry Port Town Council**

<b><u>Application No.</u></b>	<b><u>Date</u></b>	<b><u>Site Address</u></b>	<b><u>Description of Application</u></b>
PL/01530	17/03/2021	56 Colby Road, Burry Port, SA16 0RL	Non-material amendment to S/40229 (Raised balcony in rear garden with privacy screen) in review, awaiting decision.
PL/01376	22/03/2021	44 Station Road, Burry Port, SA16 0LP	Full planning permission: Proposed change of use from opticians to restaurant and rear kitchen extension